

To all Business Owners/Occupants and Fire Protection Contractors:

Effective July 1, 2017 Clearwater Fire Rescue Division of Fire Prevention and Inspections will be going to an electronic reporting service to capture all fire alarm systems, sprinkler, fire pumps, and affiliated systems inspection related findings.

Although the effective date will be July 1, 2017, there will be time allotted to make the needed changes for the contractors. We expect this process to take between 3 and 6 months to be fully implemented and to allow this process to be as seamless as possible.

This change is being made to provide a better way of tracking the required NFPA inspections a business must have done to their Fire Suppression, Fire Alarm, Fire Sprinkler and Fire Pump systems.

As a business Owner/Occupant it is ultimately their responsibility to ensure timely reporting and filing of all Contractor inspections to the fire protection systems from your building(s).

As a Contractor we encourage you to let your customers know of the changes that are occurring so there are no surprises.

We will make every effort to notify as many parties as we can but we need every contractor and business participating for this program to be successful.

**For the Contractors:**

The contractor portal site to access and create an account is, [www.mobile-eyes.com](http://www.mobile-eyes.com) from there you will click on "Login Here" then navigate to the link for contractors titled "Inspection Portal", if you need to set up a new account there are links on the upper left part of the page that will assist you.

From there you will set up your account with our Fire Inspection Records Management Contractor that will allow you to then access the locations in our Fire Protection District, and be able to enter all of your Required NFPA inspection reports directly to our system.

The instructions are very clear and will direct you to the proper location to enter information based on the rules that have been established by our administration.

Each Contractor will have an account set up and a payment method will be set up with Mobile-Eyes. The fee for this is \$2.50 per report, Note: If you are placing multiple reports ie: Suppression, Fire Sprinkler, Fire Alarm, in one location with-in the 24 hour period, the fee will only be \$2.50 for that day for the one location.

For any assistance or questions on the set up process please feel free to call Mobile-Eyes Help desk @ 1-866-974-1117 ext 1 for help with the portal account.

The report provided will determine the type of response and action taken by the Fire Inspector.

**Examples are as follows:**

***Passed – No action required, the fire inspection will be on the normal schedule.***

***Non-Critical Deficiencies – A Fire inspector will be assigned within one week to follow up on the report generated to ensure compliancy is being made by the local business.***

***Critical Deficiencies – A Fire Inspector is assigned within 48 hours to follow up to ensure compliance is made by the local business.***

***Impairments – A Fire Inspector will be assigned immediately to ensure that the proper repairs are being made to the system and a Fire Watch is in place to the location until such time as the impairment is corrected.***

If there is a need to have a training session for the contractor, we can arrange that to occur in the future but for now we will let you handle this internally.

**For the Business:**

The business/occupant will only need to inform the contractor of the process to allow them to set up an account if they have not already done so to allow for the report to be filed on their behalf.

We encourage you to check with your local fire protection contractor to make sure they are in compliance with this new way of reporting. We have made every effort to notify the fire protection contractors that we have information on and made them aware of the requirements that they will be responsible for as per Florida Administrative Code Chapter 69-A.

This will take some time for all agencies to get on board with the changes, please be patient and let us know if there is anything we can help thru the process.

Any question or issues please direct to Fire Inspector John Beebe

John Beebe

Fire Inspector II

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